

# Stockton Sixth Form College

Supporting Student Success

## MINUTES OF A MEETING OF THE POLICY, STANDARDS AND GOVERNANCE COMMITTEE

**Date:** Monday, 28 March 2011

**Present Governors:** Mr Martin Clinton, Mrs Catherine Hyde Wesson, Mr Ed Kirkham (Chair), Mr Alan Nesbitt, Mr David Paxton, Mrs Lynne Robson, Mr Paul Robson,

*Number of members present 7 – the meeting was quorate throughout.*

**Also Present:** Mrs Rachel Angus, Mr Peter Fleck and Mrs Vicki Barber (Clerk)

ITEM	DESCRIPTION OF DISCUSSION	ACTION BY
59.1	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received and accepted from Mr Peter Price, Mr Toks Sangowawa, Mr Matthew Smith and Mrs Sue Symington.</p> <p>The Chair welcomed everyone to the meeting.</p>	
59.2	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Members were reminded that they should declare any interests relevant to the business on the agenda. It was noted that declarations might be made at any point during the meeting if the relevance of an interest became apparent.</p> <p>No declarations of interest were made.</p>	
59.3	<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>The minutes of the previous meeting held on 15 November 2011 were approved and signed by the Chair.</p>	
59.4	<p><b>MATTERS ARISING</b></p> <p>There were no matters arising.</p>	
59.5	<p><b>REVIEW OF POLICIES AND PROCEDURES</b></p> <p><b>59.5.1 College Charter</b></p> <p>The College Charter was reviewed and Governors were advised that there had been one amendment made on page 4 to update the Department for Education website address.</p> <p>RESOLVED that the College Charter be recommended to the Corporation.</p>	

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## **59.5.2 Safeguarding Policy**

The Safeguarding Policy was reviewed and Governors were advised that the Vice Principal and Link Governor had met to discuss the Policy and were satisfied that it was in line with statutory requirements.

In response to a question regarding the Single Central Record the Governors were advised that this was where all personal data and checks on voluntary and employed members of staff at the College was held.

RESOLVED that the Safeguarding Policy be recommended to the Corporation.

## **59.5.3 Child Protection Policy**

The Child Protection Policy was reviewed and the Governors were advised that there had been no changes to the Policy.

In response to a question regarding the Child Protection Policy, the role and composition of the Local Safeguarding Children's Board were explained.

RESOLVED that the Child Protection Policy be recommended to the Corporation

## **59.5.4 Smoking Reduction Strategy**

The Smoking Reduction Strategy was reviewed and Governors were advised that there had been no changes to it.

RESOLVED that the Smoking Reduction Strategy be recommended to the Corporation.

## **59.6 ANY OTHER BUSINESS**

It was agreed that Policies would be emailed to the Corporation.

## **59.7 DATE AND TIME OF NEXT MEETING**

Monday, 6 June 2011 at 5.00 pm

Signature (Chair): \_\_\_\_\_