

**STOCKTON SIXTH FORM COLLEGE  
FURTHER EDUCATION CORPORATION**

**Minutes of a meeting of the Policy, Standards and Governance Committee  
held at the College on 15<sup>th</sup> November 2010**

**MEMBERS PRESENT**

Miss Zara Afsar, Mr Martin Clinton, Mrs Catherine Hyde Wesson,  
Mr Ed Kirkham, Mr Dave Paxton, Dr Peter Price, Mrs Lynne Robson,  
Dr Toks Sangowawa, Mrs Sue Symington  
*Number of members present – 9 - the meeting was quorate throughout.*

**ALSO PRESENT**

Mr Peter Fleck, Mrs Sue Knox

**BUSINESS ITEMS**

**ACTION**

**58.1 APOLOGIES RECEIVED**

Mr Alan Nesbitt, Mr Paul Robson

**58.2 DECLARATIONS OF INTEREST**

Members were invited to declare any interests relevant to the business on the agenda. It was noted that declarations might be made at any point during the meeting if the relevance of an interest became apparent. No declarations were made.

**58.3 ELECTION OF CHAIR**

Mr Kirkham was elected by unanimous agreement as Chair of the Committee, to hold office until the first meeting after August 2011.

**58.4 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting were approved by unanimous agreement and duly signed by the Chair.

**58.5 MATTERS ARISING - none**

**58.6 PERFORMANCE AGAINST 2009-10 TARGETS**

The College's 2009-10 exam results having been discussed in detail at the October meeting of the Corporation, the proposed targets for 2010-11 were reviewed in the context of the 2009-10 results. The Principal pointed out how one or two students could have a significant effect on the average results of a small group and that this was the reason why some of the proposed targets were below the latest achievements. Miss Afsar and Mrs Robson observed that actions being taken to support students in achieving improved grades appeared to be having beneficial effects. Following discussion, it was agreed unanimously to recommend that the proposed targets be accepted.

**PGF**

An editorial correction to page 16 of the exam results booklet was noted.

**SK**

**58.7 ENROLMENTS IN SEPTEMBER 2010**

The Director of Finance presented schedules analysing the enrolments for the current year and projections for the next 5 years.  
The possibility of falling rolls and the consequent problems were noted. The Principal outlined actions being taken to restore the levels of enrolments and retentions and to control costs.

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**ACTION**

**58.8 3 YEAR STRATEGIC DEVELOPMENT PLAN 2010/11-2012/13**

The Principal explained that, despite the shortfall in enrolments against target, there was no need to revise the main content of the plan for this cycle.

Following discussion, it was agreed unanimously that the plan, incorporating the additional appendices, be recommended to the Corporation for adoption.

**PGF**

**58.9 CORPORATION SELF ASSESSMENT**

The current status of the action plan arising out of the YPLA audit of the 2009-10 FCME return was reviewed and agreed to be satisfactory.

It was noted that no issues had arisen from the Corporation's consideration of its own self-assessment questionnaire at the October meeting.

**58.10 SELF-ASSESSMENT REPORT AND QUALITY IMPROVEMENT PLAN**

The draft Self-Assessment Report 2009-2010 for the whole college and the Quality Improvement Plan (QIP) were reviewed. It was noted that the QIP was to be expanded in discussion with the Vice Principal designate before presentation to the Corporation.

**SK**

It was agreed unanimously that the report and plan be recommended to the Corporation.

**PGF**

**58.11 POLICY REVIEWS**

**58.11.1 Freedom of speech**

The current policy was reviewed. It was noted that no issues had been raised in consultations with the staff and trades unions. A proposal from the Chair that for the substitution of "shall" by "may" in para 3(c) was accepted. With that change, it was agreed to recommend the policy to the Corporation

**PGF**

**58.11.2 Policy re attendance at governors' meetings by persons who are not members**

The current policy was reviewed. The Clerk advised that the policy had not been invoked or questioned. It was agreed to recommend that the Corporation approve the policy without change.

**PGF**

**58.12 OTHER BUSINESS** - Mrs Robson invited members to sign a petition against the ending of support for schools sports coordinators.

**58.13 DATE OF NEXT MEETING** – Monday 28<sup>th</sup> March 2010 at 5.00 pm.

Signed .....

Chair

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Date

Papers	3 year strategic development plan 2010/11-2012/13 including appendices	Updated FMCE action plan
	Whole College Self-Assessment Report 2009-2010 and Quality Improvement Plan 2010-11	Code of Practice on Freedom of Speech Policy re attendance at governors' meetings by persons who are not members