

**STOCKTON SIXTH FORM COLLEGE
FURTHER EDUCATION CORPORATION**

**Minutes of a meeting of the Policy, Standards and Governance Committee
held at the College on 16th November 2009**

MEMBERS PRESENT

Mr Mark Barrett, Mr Paul Beach, Mrs Catherine Hyde Wesson, Mr Ed Kirkham,
Mr Mike Lee, Mr Alan Nesbitt, Mr Dave Paxton, Dr Peter Price,
Mrs Judith Robson, Mr Paul Robson, Mrs Sue Symington, Mr Tehleel Wahid
Number of members present – 12 - the meeting was quorate throughout.

ALSO PRESENT

Mr Peter Fleck, Mrs Sue Knox

BUSINESS ITEMS

ACTION

55.1 APOLOGIES RECEIVED

Mr Martin Clinton, Dr Toks Sangowawa

55.2 DECLARATIONS OF INTEREST

Members were invited to declare any interests relevant to the business on the agenda. It was noted that declarations might be made at any point during the meeting if the relevance of an interest became apparent. No declarations were made.

55.3 ELECTION OF CHAIR

Mr Kirkham was elected by unanimous agreement as Chair of the Committee, to hold office until the first meeting after August 2010.

55.4 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved by unanimous agreement and duly signed by the Chair.

55.5 MATTERS ARISING - none

55.6 PERFORMANCE AGAINST 2008-9 TARGETS

The College's 2008-9 exam results having been discussed in detail at the October meeting of the Corporation, the proposed targets for 2009-10 were reviewed in the context of the 2008-9 results. It was noted that the targets had been augmented to include success rates. Following discussion, it was agreed unanimously to recommend that the proposed targets be accepted.

PGF

55.7 ENROLMENTS IN SEPTEMBER 2009

The Director of Finance presented schedules analysing the enrolments for the current year and projections for the next 5 years.
The improvements in participation rates required to achieve a steady level of enrolments and the possible implications for future funding were noted.

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55.8 3 YEAR STRATEGIC DEVELOPMENT PLAN 2009/10-2011/12

Mrs Knox presented an updated 3-year development plan, including the appendices. Some editorial corrections were noted.

SK

The issue of safeguarding was discussed in some depth. Mrs Knox informed members that the inspection framework for colleges was different from that for schools. She advised it was not necessary for the college to obtain CRB checks for governors unless there was a likelihood of their having significant one-to-one contact with students but that awareness of safeguarding issues was expected and training would be given as part of a Corporation agenda in the near future.

PGF/SK

Following discussion, it was agreed unanimously that the plan, incorporating the appendices, be recommended to the Corporation for adoption.

55.9 FINANCIAL MANAGEMENT AND CONTROL

The Clerk presented a draft of the Corporation's responses to the LSC's Financial Management and Control Evaluation Questionnaire for Colleges (2008-9). Following discussion, it was agreed unanimously that the draft responses and grades be recommended to the Corporation.

PGF

55.10 SELF-ASSESSMENT REPORT AND QUALITY IMPROVEMENT PLAN

The draft Self-Assessment Report 2008-2009 for the whole college and the Quality Improvement Plan were reviewed.

It was agreed unanimously that the report and plan be recommended to the Corporation

PGF

55.11 POLICY REVIEWS

55.11.1 Equality duties

Mrs Knox explained that legislation for a Single Equality Duty was nearing completion and that no guidelines were available at present. She therefore proposed that consideration of the College's statement be postponed until the legislation and guidelines became available, probably in the second quarter of 2010. The proposal was approved.

SK

55.11.2 Child Protection Policy

In view of the increased emphasis on safeguarding and related issues, Mrs Knox proposed that the Corporation's earlier decision to review its child protection policy triennially be reversed and that the policy should be reviewed at the next meeting of the Corporation. The proposal was approved and the Clerk agreed to circulate the current policy to the Committee for comment in advance of the Corporation meeting.

PGF/SK

