

### **Vision, Mission and Values**

Stockton Sixth Form is part of Tees Valley Collaborative Trust and our vision is to provide outstanding education and progression post-16 across the Tees Valley, which includes providing a careers programme that meets the needs of each student.

Stockton Sixth Form's mission is to empower and lead students to achieve academic and personal excellence through a robust careers education programme, providing a wide range of developmental enrichment opportunities within a supportive learning environment whilst giving them the opportunity to engage in a range of work experience programmes; equipping students with the skills necessary for post-18 and beyond.

At Stockton Sixth Form we value inclusivity and equality and enthuse high standards and high expectations in collaboration with schools, employers and communities. Stockton Sixth Form College value respect for self and others, safety, welfare and support for all, alongside valuing successful outcomes and personal development.

### **Leadership**

The Careers Programme is led by Kris George (Faculty Manager, Diligence) and Laura Main (Careers and Progression Coordinator). Kris is responsible for strategic leadership across the college site and is supported by Laura, who provides pre 16 guidance for prospective students and has responsibility for all liaison activities for Year 11 pupils in partner schools as well as managing enrichment opportunities for the colleges current Year 12 and Year 13 students.

### **Delivery Staffing**

Kris George – Faculty Manager, Diligence  
Laura Main – Careers and Progression Coordinator  
Alastair Fraser – Impartial Careers Adviser  
Vacant – Careers Adviser and Industry Placement Coordinator  
Teaching staff - Tutors

### **Development and Review**

This policy was developed by the Careers Leads and will be reviewed in discussion with SLT, Faculty Managers, the College Careers Coordinator, students, governors, and other external partnerships.

### **Statement of Provider Access**

The Careers Programme is underpinned by a range of college wide policies especially those for teaching and learning, assessment, equal opportunities, special educational needs and safeguarding. We have a Statement of Provider Access for CEIAG and this is published on our website.

## Careers Education Programme Outline

### Stockton Sixth Form's Strategic Priorities are to:

1. Provide students with opportunities to receive personal advice and support tailored to their needs, from both internal staff members and external agencies. Students will have access to and receive personal guidance from a qualified Careers Adviser from Youth Direction and one-to-one support from their tutor and Faculty Manager.
2. Embed equality and diversity considerations in to our programme, ensuring the needs of each student are met.
3. Ensure students are able to pursue opportunities that link subject teaching to careers/employment, through the curriculum, our tutorial programme, off-site organisational visits and work experience opportunities.
4. Provide students with the opportunity to speak with external speakers, FE/HE providers and apprenticeship providers; ensuring students have access to a range of learning opportunities including attending university visits and apprenticeships talks/visits.
5. Give students the opportunity to experience the workplace and meet employers and employees.
6. Develop each students' understanding of the labour market via a range of forums.
7. Be transparent to all by ensuring our programme is accessible to all.
8. Collect and maintain destination information, keep systematic records of advice given, opportunities available and obtain regular student evaluations.
9. Engage and inform parents of future study options via parent's evenings, meetings, letters and college updates on our website.

Students are entitled to good quality CEIAG. We adhere to the Career Development Institute's Code of Ethics which include impartiality, confidentiality, transparency and competence and these will be integrated into our Careers Programme in line with our strategy and the Gatsby Benchmarks; ensuring careers initiatives deliver a highly regarded student experience across the whole curriculum, raising aspirations, challenging stereotyping and promoting equality and diversity.

The Careers Programme is designed to meet the needs of all students at the College. It is personalised to strengthen student motivation, aspirations and attainment and is designed to meet the needs of any individual pupil with any disability.

Signed by: ..... Principal  
..... Faculty Manager, Diligence