

Policy Statement for Provider Access (CEIAG)

2018-2019

This policy statement sets out the College's arrangements for managing the access of providers to pupils for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 12 and 13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Miss Laura Main or Mr Kris George who will identify the most suitable opportunity for a visit.

Telephone: 01642 612611

Email l.main@tvc.ac.uk or k.george@tvc.ac.uk.

The college policy on safeguarding sets out our approach to allowing providers into College as visitors to talk to our students.

Opportunities for access

A number of events, integrated into the College careers programme, will offer providers an opportunity to come into College to speak to pupils and/or their parents:

- During tutorial 09:45am-10:15am

Year 12 Tutorial takes place on a Monday and Wednesday

Year 13 Tutorial takes place on a Tuesday and Thursday

- Break time/lunch time drop ins in our Student Common Room area
- Careers and Progression Fair in the summer.

Premises and facilities

The College will make the Learning Resource Centre, Training Room, classroom or meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This can be discussed and agreed in advance of the visit.

Approval and review

Approved by Governors:

Next review: *January 2021*

Signed: Chair of Governors

Principal