

## Information for Candidates

### Summer 2021 Results, Appeals and Certificates

#### Teacher Assessed Grades

Prior Pursglove College and Stockton Sixth Form College has determined grades in accordance with the [JCQ Guidance](#) JCQ guidance and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to [Ofqual Student guide to awarding summer 2021](#) which tells you how you will get your qualifications in summer 2021 and where you can get more information.

#### Results

Results will be issued on results day(s) in August as follows:

Date	Qualification type
10/08/2021	GCE (AS, A Levels) and other Level 3 qualifications
12/08/2021	GCSE and other Level 2 qualifications

#### Arrangements for results day(s)

Results will be available online from 8:30am through Student Advantage – My Exams – Exam Results

#### Autumn Exam Opportunity (A Levels & GCSEs only)

If you wish to sit exams in one or more of the subjects you have received a grade for in Summer 2021, there will be an opportunity for you to do so in the Autumn exam series. To register your interest or for further information please email [exam.support@tvc.ac.uk](mailto:exam.support@tvc.ac.uk) by **20 August 2021**

#### Certificates

You will be notified when your Certificates are ready to collect. If your contact details have changed since you first started college, please update these by emailing [PPC.Enquiries@tvc.ac.uk](mailto:PPC.Enquiries@tvc.ac.uk) or [Stockton.info@tvc.ac.uk](mailto:Stockton.info@tvc.ac.uk)

#### The arrangements for appeals

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

Prior Pursglove College and Stockton Sixth Form College will support its students through the centre review and awarding organisation appeals process.

### Important Information for students - Appeals Summer 2021

#### What may happen to your grade during the centre review and appeals process?

If you request a centre review or an awarding organisation appeal there are three possible outcomes:

- Your original grade is **lowered**, so your final grade will be lower than the original grade you received.
- Your original grade is **confirmed**, so there is no change to your grade.
- Your original grade is **raised**, so your final grade will be higher than the original grade you received.

Once a finding has been made you cannot withdraw your request for a centre review or appeal. If your grade has been lowered you will not be able to revert back to the original grade you received on results day.

### **What will be checked during a centre review?**

You can ask the centre to check whether it made a **procedural error**, an **administrative error**, or both. A procedural error means a failure to follow the process set out in the centre policy. An administrative error means an error in recording your grade or submitting your grade to the awarding organisation. You must request a centre review before you can request an awarding organisation appeal. This is so the awarding organisation is certain that your grade is as the centre intended.

### **What will be checked during an awarding organisation appeal?**

You can ask the awarding organisation to check whether the centre made a **procedural** or **administrative error** - or whether the awarding organisation itself made an **administrative error**. You can also ask the awarding organisation to check whether the **academic judgement** of the centre was unreasonable, either in the selection of evidence or the determination of your grade.

### **When do I need to submit my request?**

You should submit a request for a centre review by **16 August 2021 for a priority appeal**, or by **3 September 2021 for non-priority appeals**.

Once you have received the outcome of your centre review, if you wish to request an awarding organisation appeal you should do so as soon as possible. Your school or college will submit this on your behalf. Requests for a priority appeal should be submitted by **19 August 2021** and requests for non-priority appeals should be submitted by **10 September 2021**. Priority appeals that aren't submitted to the awarding organisation by 19 August 2021 will still be treated as a priority but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.

### **What is a priority appeal?**

A priority appeal is only for students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal.

### **What is your UCAS personal ID and why is it needed?**

Your UCAS personal ID is the 10 digit code included in all correspondence from UCAS. This is needed to confirm that a student's place is dependent on the outcome of the appeal.

The information below describes the arrangements in place at Prior Pursglove College and Stockton Sixth Form College for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

#### **Stage 1 – Centre review**

- If a student does not consider they have been issued with the correct grade, they can submit a request to Prior Pursglove College and Stockton Sixth Form College to check if an administrative or procedural error has occurred
- To request a Centre Review please complete this [Stage One - Centre Review Request Form](#) Please note the form will not be available until 10<sup>th</sup> August 2021.
- You will receive an email acknowledgement that we have received your Centre Review.
- Prior Pursglove College and Stockton Sixth Form College will aim to complete centre reviews within 4 working days.
- The outcome of the centre review may result in the student's grade remaining the **same**, being **lowered** or **raised**

- On completion of the centre review Prior Pursglove College and Stockton Sixth Form College will email the students College email address with the outcome of the review in sufficient time prior to the relevant appeal to awarding organisation deadline
- If an administrative or procedural error is found, Prior Pursglove College and Stockton Sixth Form College will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation

## **Stage 2 – Appeal to the awarding organisation**

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student
- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade they may want to consider entering for the autumn exam series
- If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an unreasonable exercise of academic judgement, the student can submit a request to Prior Pursglove College and Stockton Sixth Form College to proceed with an appeal to the awarding organisation on their behalf
- To proceed, the student must complete the Stage Two – Appeal to Awarding Organisation form which will be provided with the outcome of the Stage One – Centre Review.
- Prior Pursglove College and Stockton Sixth Form College will then submit the appeal on the student's behalf according to the requirements of the awarding organisation to which it is being submitted
- Prior Pursglove College and Stockton Sixth Form College will confirm to the students College email address once the appeal has been submitted to the Awarding Organisation.
- The awarding organisation will aim to complete Stage Two of the appeals process with 42 calendar days of the receipt of the application
- The awarding organisation will determine the grade at appeal and the outcome will be final
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**
- There is no further opportunity to appeal the outcome to the awarding organisation
- The awarding organisation's appeal outcome letter will be sent to your College email address, as soon as reasonably practical after the outcome letter from the awarding organisation is received in the centre
- Should the student still remain concerned their grade was incorrect, they may be able to apply for a procedural review
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS)

**Note** - Once a finding has been made **you cannot withdraw your request for a centre review or appeal.**

If your grade has been lowered, you will not be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education's blog

<https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

## **Deadlines to submit a request**

### Priority appeal

**16 August 2021** – deadline for a student to request a Stage 1 - centre review

**19 August 2021** – deadline for a student to request a Stage 2 – appeal to awarding organisation

### Non-priority appeal

**3 September 2021** - deadline for a student to request a Stage 1 - centre review

**10 September 2021**– deadline for a student to request a Stage 2 – appeal to awarding organisation